

BOARD BRIEF

November 13, 2018

Board members met in regular session and conducted the following business:

- The Superintendent's Report included:
 - Recognition of 8th Grade Football - County Champions
 - Recognition of 8th Grade Volleyball – County Champions and Northwest Suburban Conference champions
 - Recognition of Nikki Heflin, Indiana Association of Family and Consumer Sciences, New Teacher of the Year Award (Teachers with 3-5 years of experience)
 - A Construction Update by Victor Landfair with Skillman Corporation. Mr. Landfair shared information about the time phasing of each construction project at WIS, WMS and WHS. A monthly update will be given at each board meeting. Updates can be found on the [Construction Updates](#) page of our website.
 - A presentation by the Westfield High School Sham-Rock-Botics Club. The team of students and volunteer coaches shared what it means to be a part of the club and explained a bit about the “game challenge” that they will take part in during the competition season. They also shared information on sponsorship opportunities available.
 - A presentation by 4th grade students and teachers from Maple Glen Elementary on Creating a Positive Reading Identity. Mary Beth Riley, Principal at MGES, introduced the teachers and students. Students demonstrated an activity called “Status of the Class” that they practice each morning during Community Circles. This practice includes each student sharing what they are reading, what they like or dislike about the book or an action that is taking place in the book.
 - Re-appointment of Nancy Knochel as one of Westfield Washington Schools appointees to Westfield Washington Library Board.
- Presented the following Policies in 1st Reading:
 - Policies for Review:
 - 7000-24 Pre-Employment Investigations and Duty to Report
 - 9000-02 Title I
 - 10000-24 Withdrawal from School – Exit Interview
 - 10000-36 Drug and Alcohol Testing Policy
 - 10000-39 Student Groups
 - 10000-53 (NEW) Transporting Students
 - 13000-09 Money-Raising Projects

Policies to be Rescinded:

- 4000-08 Gifts and Donations
 - 10000-29 Educational Surrogate Parents
 - 10000-41 Graduation Ceremony
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- Approved the Guaranteed Contract for Behavioral Modification Energy Conservation with Cinergistic. Dr. Andy Hoff, Vice Chairman of Cinergistic and two local colleagues were in attendance. Dr. Hoff spoke of his excitement to get started assisting Westfield Schools with energy conservation.
 - Approved the Westfield High School 2019-20 course catalog. Dr. McGuire shared information with the board about new classes that will be offered as well as new CTE programs. She recognized Dan Doherty and Carrie Larrison from the counseling department for all of their work in putting the catalog together. The catalog has been combined for all grades for next year rather than having a separate catalog for freshman.
 - Approved the Early Intervention Grant of \$33,306.40. This is a non-competitive state grant received for early intervention in literacy (Grades K-2). Funds will primarily be used for books for classroom libraries for the above grade levels. Some funds will also be used for reading assessments.
 - Approved the first amendment to the Casey Road Property easement. This is to allow Citizens to run a water line along WWS Casey Road property in addition to a sewage line that was previously approved. There is no cost to the district but it will be beneficial for any future development of the land.
 - Approved the following Resolutions authorizing transfers to the Rainy Day Fund.
 - Resolution 2018-24 - Authorizing Transfer of Bus Replacement Funds to Rainy Day Fund
 - Resolution 2018-25 - Authorizing Transfer of Capital Projects Funds to Rainy Day Fund
 - Resolution 2018-26 - Authorizing Transfer of Transportation Funds to Rainy Day Fund

With the creation of the Education Fund and Operation Fund starting in 2019 and the elimination of the General, Capital Project, Transportation, and Bus Replacement Fund we are aiming to have all of our funds end at a zero cash balance on December 31, 2018. This will allow us to easily transition over to new fund numbers without worrying about transferring funds as well. All transfer amounts are listed as “up to” amounts to allow for flexibility as we approach the end of the year.

The \$1,500,000 from the Capital Project Fund was created by diverting normal Capital Project Fund expenses into the \$3 million G.O. Bond that was issued earlier this year. These funds will be listed on an additional appropriation at the end of November 2018 and will be used to help offset General Fund Expenditures.

- Approved Resolution 2018-27 for 2019 Tax Anticipation Warrants. Every year Westfield Washington Schools issues tax anticipation warrants to help with cash flow until the first tax draw occurs in June. This year we are again seeking to issue tax anticipation warrants. While the resolution will allow us to issue up to \$4,003,586 in the Education Fund, \$6,618,934 in the Operating Referendum Fund, and \$13,723,527 in the Operations Fund we will only issue the minimum needed for 2019.
- Accepted the following donations and grants:
 - Bryan Seyferth donated a 2014 Kawai CE220 Digital Piano to the WIS music department. The estimated value is \$1250.
 - WHS Dance Marathon has received the following donations:
 - Gorman and Bunch Orthodontics \$50.00
 - LE Isley & Sons Plumbing \$500.00
 - Hampton Inn Westfield \$500.00
 - Ice Miller Legal Counsel \$500.00
 - Paul & Donna Sweeney \$500.00
 - The Watermark Group \$500.00
 - Huntington Bank \$500.00
 - Joel & Kirsten Tragesser \$500.00
 - iBeach31 \$350.00
 - Wittler Orthodontics \$1000.00

The preceding is not official minutes of the Board of School Trustees of Westfield Washington Schools and is provided for information purposes only.

A video recording of the meeting is available at the district website – [School Board/Board Meeting Recordings](#)