

# **BOARD BRIEF**

## **October 9, 2018**

Board members met in regular session and conducted the following business:

- The Superintendent's Report included:
  - Recognition of State Golf Champion, Jocelyn Bruch
  - A presentation by Ryan Haughey, Principal, Westfield Middle School regarding the transition from trimesters to quarters and adding Wellness as a yearlong class. He shared information about the programs that were able to be added for students with the yearlong Wellness class. He also shared data about the increases in the number of students in elective areas in the quarter system. Mr. Haughey also talked about the ability to offer some WHS classes at WMS including French 1, Spanish 1 and Geometry Honors 1-2.
  - A presentation on School Improvement Plans by Carrie Alday, Director of Elementary Curriculum and Brooke Watkins, Director of Secondary Curriculum. They shared information about the process of creating the plans throughout the district and how it begins each year at the leadership retreat in June. Plans are adjusted throughout the year as buildings learn from their data and what is working and not working. There are commonalities across all plans. Both SEL and academic action plans are included in each school's plan. They both noted that there was evidence of success from the Wednesday morning professional development time as teams and groups across disciplines were finding more time to collaborate on planning. Carrie Alday noted that this year we will transition from ISTEP to ILEARN in the Spring. She also noted that the district has seen quite a bit of growth in the State's school letter grades that will be released in November.
  - A Construction Update by Victor Landfair with Skillman Corporation. Mr. Landfair shared information about the time phasing of each construction project at WIS, WMS and WHS. A monthly update will be given at each board meeting.
- Accepted the following Policies in 2nd Reading:
  - 4000-01 – Budget
  - 4000-03 – Purchasing
  - 4000-05 – Extra Curricular Accounts
  - 4000-10 – Collection and Forgiveness of Debt
  - 4000-11 – Credit Card Policy (NEW)
  - 6000-02 – Non-School Use of School Facilities
  - 6000-05 – Chemical Management
  - 7000-28 – Reduction in Staff (NEW)
  - 8000-19 – Teacher Appreciation Grant

- 10000-11 – Field Trips
  - 10000-53 – Searches and Questioning of Students (NEW)
  - 13000-08 – Public Concerns and Complaints (NEW)
- Approved the District 2018 Crisis Manual. This is presented to and approved by the board annually. Mr. Baldwin noted that this is a working document and additions and improvements will be made throughout the year as the Safety Committee continues to work on the Safe & Healthy Environment goal.
  - Adopted the 2019 Budget Resolutions including:
    - Resolution 2018-16 – Authorizing the Reduction of Line one or two when the 1782 is available
    - Resolution 2018-17 – Authorizing the Establishment of the Education Fund and the Operation Fund, January 1, 2019
    - Resolution 2018-18 – Transfer from the Education Fund to the Operations Fund
    - Resolution 2018-19 – Transportation Levy Appeal
    - Resolution 2018-20 – Bus Replacement Excess Levy Appeal
    - Resolution 2018-21 – Form 4 – Resolution for Appropriations and Tax Rates
    - Resolution 2018-22 – Authorizing the Adoption of the Bus Replacement Plan
    - Resolution 2018-23 – Authorizing the Adoption of the Capital Projects Fund
  - Approved the renewal of the district’s property and casualty insurance policy with Assured Partners. Included in the packet is a listing of 18 major changes to our policy that were made during the renewal. All changes help ensure the district is better covered. All changes were implemented with a net increase of \$3,100 compared to the 2017-18 renewal.
  - Accepted two donations:
    - Strada Education Network donated \$1,000 to Westfield Intermediate School n behalf of Cynthia Belloli through their Employee Philanthropy Program
    - We are receiving a monthly donation to our Big Hearts Fund from Kenneth Schroer through his United Way donation at Total Quality Logistics. The first donation we received was for \$43.70.

*The preceding is not official minutes of the Board of School Trustees of Westfield Washington Schools and is provided for information purposes only.*

A video recording of the meeting is available at the district website – [School Board/Board Meeting Recordings](#)