

# BOARD BRIEF

## May 14, 2019

A Public Hearing was held at 7:00 p.m. for Additional Appropriations for the Natatorium Project. There were no comments from the public.

Board members met in regular session at 7:09 p.m. following the Public Hearing and conducted the following business:

- Brian Sawa, Counselor at Washington Woods Elementary School, was recognized by Dr. Grate and the board for being selected as the recipient as the Education Champion by Schools on Wheels. He was nominated for this award by Principal Tom Hakim. This organization presents this award annually to an educator that serves as a champion for the students and families of the Washington Woods community. Brian has served as the counselor at Washington Woods for 17 years. He was awarded a \$1,000 grant with the award and will use that towards creating tools and resources for student self-regulation that can be used by both students and teachers.
- Washington Woods Elementary School Principal Tom Hakim and Kristin Parisi, Assistant Principal made a presentation to the board regarding their “Year of Transition” as Mr. Hakim is wrapping up his first year as principal. They shared information on new events they have created for their Washington Woods students, families and community as well as new and continued staff engagement and appreciation events. They are pleased with the attendance they have had events and the level of engagement they have with their families, business community and staff.
- Andy Hilton, Principal at Carey Ridge Elementary and Tiffany Buzan, Assistant Principal shared information with the board about the social and emotional activities and supports that have been put in place this year in the building and the implementation of CLASS concepts in the building. They have really focused on Morning Meetings, Hallway Greetings and Life Goals and Schedule in each classroom every day. They have also focused on Common Language and Staff Support for CLASS. They shared some examples and pictures of how this has been implemented this year.
- Victor Landfair, Skillman Corporation, presented his monthly Construction Update to the board. He shared a slide presentation showing work done in the last 30 days and work projected to be completed in the next 30 days on each of the building projects at WIS, WMS and WHS. The most recent [Construction Update](#) is located on our website.
- Jeff Olson, of CSO Architects, shared an overview of the Aquatics Center. These [slides](#) show the overall concept of the facility. The Aquatics Center will be a 35,000 sq.ft. facility.

- Chris Baldwin presented four policies for second reading. No changes or comments were made on these policies after first reading so they will be adopted and put into effect.
  - 4000-03 – Purchasing
  - 4000-11 – Investment of Funds
  - 7000-24 – Pre-Employment Investigations and Duty to Report
  - 10000-03 – Legal Settlement
  
- Approved using Grand Park Event Center and IMMI as reunification sites in the case of an emergency and having the need to relocate students off of our campus. Both locations were approved, and we will work with Westfield Police Department to develop the reunification plans at each location.
  
- Approved the textbook rental and student fees for all buildings. Explanation was given on how fees were calculated. There were small increases by the providers for Canvas and Naviance. The 5<sup>th</sup> grade class will receive Chromebooks next year; additional fees are associated with the rental of these devices and optional protection plans. Elementary and Intermediate School invoices will go out electronically in July and families will have until October to pay. Middle School and High School invoices will go out September 15<sup>th</sup>. All unpaid bills will be sent to Kinum for collections after Oct 16 if not paid or a payment plan in place.
  
- Approved the Destruction of Public Records as required by Indiana Law. A list of documents that can be destroyed was included. Shredding of these documents will take place in June. The state regulates all the documents that must be kept and for what length of time.
  
- Approved Resolution 2019-02 regarding the right of way and covenants for the Towne Road Property. WWS owns land on Towne Road for possible future development. This land included approximately 2.5 acres on the opposite side of the road for what was once supposed to be a change in the current road alignment. Since that change in the road alignment is no longer slated to occur we had been stuck with an odd property arrangement. Late last year the developers of the property on Towne Road that contains our 2.5 acres approached us and notified us that our property would be completely absorbed by road improvements. Due to this, we are transferring the land rights to the City who will in turn transfer to the neighborhood developer. This eliminates the requirement of the schools to get the land appraised and a bid process as it is allowable to transfer property to a governmental entity. It also eliminates the following stipulations:
  - Remove the \$10,000 sewer connection fee
  - Remove the \$67,000 road improvement fee
  - Remove the requirement for seven (7) acres of green space
  - Remove the stipulation that the land can only be used for an elementary
  
- Approved Resolution 2019-03 the 2019 refunding of the 2009 bond. These bonds were issued with a 10-year call date allowing us to do a refunding at this time. We are able to lock in a lower rate and have a savings of about \$350,000. The current plan is to use the savings to eliminate all of our July 2019 payment and a little of the January 2020 payment. This will allow our cash balance in the Debt Service Fund to increase. The

refunding does not extend the length of the debt. We will close on this by the end of June.

- Approved the following Resolutions for the General Obligation Bond for the Natatorium Project.
  - Resolution 2019-04 – Additional Appropriations
  - Resolution 2019-05 – Final Bond Resolution
  - Resolution 2019-06 – Approving the Amended and Restated Post-Issuance Compliance Procedures

The annual payment will be determined with the sale of the \$15 million bond not to exceed 6% interest. Bond proceeds must be spent on the project costs before any bond money can be expended. Unlike appropriations of tax dollars, this additional appropriation of bond proceeds is not required to be approved by the Department of Local Government Finance.

- Approved two overnight student trips:
  - National Speech and Debate Tournament, June 16-21, 2019; Dallas, TX
  - WHS Wrestling Tournament, July 12-14, 2019; East Lansing, MI
- Accepted the bid for James Babcock Inc. to do the electrical contract work on door security at WIS, WMS and WHS. Rejected the general trades bid as the scope of work bid was incorrect by the contractors. Victor Landfair of Skillman added that they will be talking to current contractors on the construction projects to identify their interest in working on these projects.

*The preceding is not official minutes of the Board of School Trustees of Westfield Washington Schools and is provided for information purposes only. Video recordings of Board Meetings are located on our website*