

BOARD BRIEF

April 17, 2018

Board members met in regular session and conducted the following business:

- The Superintendent's Report included:
 - Signature Sound, a vocal performance group from Westfield High School, sang "Sing" from Pentatonix. Director Alison Wessel joined them.
 - Dr. Williams, Principal, Washington Woods Elementary School introduced the students that make up their Robotics Team. The team won their state competition and will be competing later this month in a World Competition in Louisville. The students explained what they have learned through robotics and demonstrated how the robots work and what they were required to do in the competitions. High School robotics team members encouraged the young students and wished them good luck in their next competition. Dr. Williams also introduced the coaches of the team as well as all of the generous sponsors to the club. Donations to the club to support their upcoming trip and the club for next year can be made to the WWES PTO.

- After the Personnel Report Dr. Grate recognized Dr. Williams who is planning to retire at the end of this school year. She thanked him for his leadership at Washington Woods over the years.

Chris Baldwin also indicated Lossie Crane, Media Specialist at the Intermediate School, will also be retiring at the end of the school year.

- The following policies were approved:
 - 2000-01 (Membership)
 - 2000-02 (Organization)
 - 2000-04 (Meetings)
 - 2000-06 (Transaction of Business)
 - 2000-07 (Duties of Board Members)
 - 2000-14 (Board Member Compensation & Expenses)
 - 2000-15 (Exercise of Home Rule Powers)
 - 2000-17 (Superintendent)
 - 4000-06 (Travel Expenses)

- The following policies were rescinded:
 - 2000-03 (Duties of Board Officers)
 - 2000-05 (Minutes)
 - 2000-10 (School Attorney)
 - 2000-16 (Complimentary Tickets)
 - 3000-01 (Superintendent Duties)
 - 3000-05 (Administrative Staff)
 - 4000-04 (Payroll)
 - 4000-07 (Food Service)

Mr. Baldwin reminded the board that many policies being rescinded have been incorporated into other policies or are covered in procedures or other administrative guidelines and do not require a board policy.

- Dr. Grate and Dr. Montalone presented the agreements between the school district and WYSI and WYSA. Agreements with both youth sports organizations are the same and require the organizations to maintain the fields that they are using. Each organization will pay the district

\$500 annually for use of the fields. This partnership is beneficial to both the schools and the organizations as the youth sports organizations help the district by maintaining the facilities they use.

- Lynn Schemel, Director of Organizational Systems, Assessment & Analysis presented several recommended textbook adoptions for the areas of Science, Miscellaneous Arts and the Related Arts areas. This work was done jointly with Carrie Alday, Director of Elementary Curriculum, Instruction and Talent Development.
- Brian Tomamichel, CFO and Dr. Joe Montalone, Director of Operations, presented Resolution 2018-03 Assigning Construction Bids for the Middle and Intermediate schools. Victor Landfair or Skillman Corporation summarized the bid process. Bids were received for the middle school on March 15 and for the Intermediate School on March 29. There were almost 80 bids between the two projects. In September of 2017, Skillman anticipated the bids to come in around \$28 million. The bids came in at \$26.1 million. Mr. Landfair pointed out two items specifically in the bid packet. The first was that they did not award the roofing contract to the lowest bidder because they felt they did not meet the Responsibility requirement. There was also an error on the electrical contract at the middle school – it should have been listed as James Babcock not Huston Electrical.
- Mr. Tomamichel presented the Builders Risk Insurance Policy that must be in force during the construction process. It will go into effect the day materials or workers arrive on site and can be terminated as soon as the projects are completed.
- Mr. Tomamichel also presented an updated recommendation for the distribution of Coca Cola proceeds. The distribution amounts were outdated and he updated with percentages of proceeds to schools rather than set dollar amounts.
- Mr. Tomamichel also presented three grants or donations received by the district
 - Donation of \$1,000 from Growing Grins Pediatric Dentistry to use for public speaker or convocation around social and emotional learning
 - Grant of \$3,000 from Answers for Autism for Carey Ridge Elementary for the Agape Therapy Riding project
 - Grant of \$707.64 from Legacy Fund and the GTE Entrepreneurial Education Endowment Fund for computer needs for the students of Westfield Washington School

The preceding is not official minutes of the Board of School Trustees of Westfield Washington Schools and is provided for information purposes only.