

NOTICE TO BIDDERS

Notice is hereby given that Westfield Washington Schools ("Owner"), by and through its Board is requesting sealed bids for [removal of existing carpeting and purchase of new carpeting] in Owner's buildings at Carey Ridge Elementary School and Oak Trace Elementary School ("Projects").

The sealed bids for the Projects will be received until June 17, 2019, at 2 p.m. (EST). Bids must be delivered to:

**Joe Montalone
Westfield Washington Schools
1143 East 181st Street
Westfield, IN 46074-8926**

All Bids received at such place, date, and time will be opened and read aloud in public at the address listed above immediately after the posted time. All bids received after such time will not be considered and returned to the respective bidder unopened.

All work for the Projects shall be performed under two prime contracts (one for each location) with the Owner. The form of the contract is set forth in the Bidding Documents. Two copies of bid forms shall be submitted on forms provided in the Bidding Documents and project manual, and shall be properly executed in accordance with the current edition of the IN SBOA Form 96 (<https://forms.in.gov/Download.aspx?id=6422>) Bidders must complete the entire bid forms including a statement of experience, proposed plan or plans for performing the work, the equipment the Bidder has available for performance of the work, non-collusion affidavit, and financial statement complying with IN SBOA Form 96.

Bidders must include a satisfactory Bid Bond or certified check pursuant to Ind. Code § 36-1-12-4.5, payable to the "Westfield Washington Schools." Bid Security shall be in the amount of one percent (1%) of the Bidder's total contract price. Should a successful Bidder within ten (10) days after written notice of acceptance of bid withdraw its bid, fail to provide the required payment and performance bonds, or execute a satisfactory contract, the Owner may then declare that Bid Security forfeited as liquidated damages, not as a penalty.

Wage rates shall not apply to the Projects. All Contractors and Sub-Contractors shall comply with all applicable laws including but not limited to the requirements of Ind. Code § 5-16-13 et seq. and as detailed in the Bidding Documents. Contractor must also be able to and meet all requirements found in applicable public works and contract statutes.

The Bidding Documents for the Projects, including the Plans and Specification are on file with the Owner and may also be examined at the following locations:

Westfield Washington Schools, 18160 Market Court, Westfield, IN 46074-8926

Costs associated with digital and printed plans and specifications are and will be incurred by and at the expense of the bidder and are non-refundable. Bidders must send an email to kellyb@wws.k12.in.us in order to be added to a distribution list to allow the bidder to receive communications, notices, and addendums related to the bidding documents.

Prior to approval and execution of the Owner's contract, the Contractor(s) who is the successful Bidder for the Project shall furnish an approved Performance and Labor and Materials Payment Bond in the amount of 100% of the contract amount, which shall cover the faithful performance of the contract and the payment of all obligations arising hereunder. Performance and payment bonds shall remain in full force and effect for a period of one year after the Owner's acceptance of the work and Owner's final settlement with the successful Bidder.

The Owner expects to award the contract(s) for the Projects at its July 16, 2019 board meeting. The Owner expects to award one (1) contract for each project for the work to the lowest responsible and responsive Bidder(s) for the Project. The Owner reserves the right to hold bids, including any alternates, for up to 60 days from the date of the

bid opening. The Owner reserves in its sole discretion the right to reject any and all bids, is not obligated to accept the lowest or any other bid, and may waive any irregularities, discrepancies, omissions, variances or informalities in the bidding procedure.

A pre-bid meeting for discussion of the Project, reviewing the scope of work, project specifications and drawings, bid documents, the bidding qualifying requirements and other important matters will be held at Westfield Washington Schools, 18160 Market Court, Westfield, IN 46074-8926 on June 10, 2019 at 2:00 PM (EST). Immediately following the pre-bid meeting, an opportunity to tour the project site(s) will be offered. All prospective bidders are recommended to attend this important meeting. Bidders will be responsible for complying with items discussed at the meeting.

Questions regarding the Projects, or requests for equal status, can be directed in writing to:

Brian Kelly and Joe Montalone, Westfield Washington Schools, 1143 East 181st Street, Westfield, IN 46074-8926, or via kellyb@wws.k12.in.us and montalonej@wws.k12.in.us

By: Brian Tomamichel
Chief Financial Officer

Publish in papers no later than May 31, 2019 and June 7, 2019