

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that Westfield Washington Schools ("School"), by and through its purchasing agent, is requesting proposals from qualified providers to propose conservation measures through a guaranteed savings contract. The main purpose of the guaranteed savings contract will be for a qualified provider to evaluate and recommend to the School and provide for the implementation of conservation measures. The conservation measures will provide billable revenue increases or reduce energy or water consumption, reduce operating costs, or reduce wastewater costs, including future: labor costs; costs or revenues for contracted services; and related capital expenditures. The qualified provider must be experienced in the design, implementation, and installation of conservation measures and provide engineering services with respect to conservation measures by a licensed, professional engineer who is under the entity's direct employment and supervision.

The proposals will be received until October 2, 2018, at 4:00 p.m. (EST) Proposals must be delivered via doylej@wws.k12.in.us or to Jill Doyle, Westfield Washington Schools, 1143 E 181st St, Westfield, IN 46074

Discussions may be conducted with, and best and final offers obtained from, responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award. Following evaluation of best and final offers, School may select for final contract negotiations/execution the offers which are most advantageous to School, considering price and the evaluation factors in the Request for Proposals ("RFP Documents"). All proposals received after such time will not be considered and returned to the respective submitter unopened.

Guaranteed savings contracts may be made with more than one offeror whose proposals are determined to be advantageous to School, taking into consideration price and other evaluation factors set forth in the RFP Documents. The factors and criteria that will be used in evaluating the proposals and the relative importance of price and the other evaluation factors are set forth in the RFP Documents. One original copy of the proposal must be submitted according to the requirements outlined in the RFP Documents and properly executed.

The RFP Documents for the guaranteed savings contract(s) are on file with School and may also be examined at the following location:
<https://www.wws.k12.in.us/Page/1305>

All offerors must comply with all applicable laws including but not limited to the requirements of Ind. Code § 36-1-12.5 and as outlined in the RFP Documents. Offerors must also be able to and meet all requirements found in applicable public contract and purchasing statutes.

Prior to approval and execution of School's contract(s), the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility and it can faithfully perform the contract and all obligations arising hereunder.

School expects to award the contract(s) for the guaranteed savings contract(s) to the responsible offeror whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP Documents. School reserves the right to hold proposals, including any alternates, for up to 30 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure.

Questions regarding the guaranteed savings contract(s) or requests for fair and equal treatment, can be directed in writing to:
Jill Doyle at doylej@wws.k12.in.us